



Policy Owner	Director of Property & IT	Next Review Date:	December 24
Policy No.	068	Version No.	2.0

Whilst regulation and technical solutions are very important, their use must be balanced by educating pupils and learners to take a responsible approach. The education of pupils and learners in e-safety is therefore an essential part of the e-safety provision. Children and young adults need the help and support of the organisation to recognise and avoid e-safety and online risks and build their online resilience.

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A planned programme of formal e-safety training should be made available to staff as required.

#### 4.4 IT infrastructure, Access, and Monitoring

The organisation is responsible for ensuring that the infrastructure and network is as safe and secure. In order to achieve this:

There will be regular reviews and audits of the safety and security of technical systems;

There will be web filtering, and reporting of inappropriate activity of users on the

Policy. (Sophos)

There will be web and keystroke monitoring on pupil/learner activity and reporting of

devices. (Smoothwall)

All users will have clearly defined access rights to systems and devices;

All users will be provided with a username and secure password. Users are responsible for the security of their username and password;

All users will use Multi-factor authentication as and when the organisation deems it necessary when accessing its systems remotely;

procedures developed by the Head of IT.

Education settings specific, Web Filtering and Monitoring Risk Assessments undertaken to address Government statutory guidance in Keeping Children Safe in Education..

#### 4.5 Mobile Phones and Portals

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the agreement with their child or young adult. This can be shown by signing the ICT Acceptable

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have a duty of care for ensuring the safety (including e-safety) of members of the college and school community. This responsibility is additionally delegated to all teaching and support staff involved with any teaching and learning involving the use of IT within and school or college setting.

be aware of the procedures to be followed in the event of a serious e-safety allegation being made against a member of staff;

ensure that relevant staff receive suitable training to enable them to carry out their e-safety roles and to train other colleagues, as relevant;

ensure that there is a system in place to allow for monitoring and support of those in the organisation who carry out the internal e-safety monitoring role. This is to provide a safety net and also support to those colleagues who take on important monitoring roles.

## 5.5 Designated Safeguarding Leads

Designated Safeguarding Leads (DSLs) should be trained in e-safety issues, have a

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## 8. Monitoring Arrangements

The E-Safety Policy will be reviewed by the Director of Property and IT and approved by the Finance and Resources Committee on an annual basis, or more regularly in the light of any significant new developments in the use of the technology, new threats to e-safety or incidents that have taken place, or a significant change in government guidance or legislation affecting this policy.

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